

One Cumbria - Guide for Schools Employing an Early Career Teacher

Early Career Teacher in Year 1 of Induction



ECTs in their first year are entitled to 10% PPA time, 10% dedicated ECT time, access to the Early Career Framework and the support of a Mentor (Meeting weekly if following the ECF on a full time basis). Schools must also ensure that Mentors have sufficient time to carry out their roles effectively – both to:

- undertake mentor training (for those on funded training programmes); and
- plan and hold mentor sessions with their ECT(s)

Mentoring sessions would normally be expected to be during normal teaching hours

Step 1:

[Complete DFE online portal:](#)

Helpful prompts:

Step 2 – Induction Tutor – this will be the senior member of staff who is responsible for organisation of the ECF in school, as well as being responsible for statutory assessment.
Step 3 – If you are signing up for the Full Induction Programme with One Cumbria choose OPTION 1.
Step 4 – Choose Teach First
Step 5 – Once you have entered ECT and Mentor details, the DfE will validate their credentials. You will then need to log out and then log back in to assign Mentors to ECTs

Step 2:

ECT Full Induction Programme with One Cumbria/Teach First

Complete [Expression of Interest Form](#) and send to BEDDOET@onecumbria.education

Step 3:

Statutory Induction -One Cumbria Appropriate Body

Complete [registration form](#) and sign [Service Level Agreement](#)

Early Career Teacher in Year 2 of Induction, but new to the school



ECTs in their second year of induction are entitled to 10% PPA time, 5% dedicated ECT time, access to the Early Career Framework and the support of a Mentor (Meeting three times per half term if following the ECF on a full time basis). Schools must also ensure that Mentors have sufficient time to carry out their roles effectively – both to:

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- plan and hold mentor sessions with their ECT(s)

Mentoring sessions would normally be expected to be during normal teaching hours

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Early Career Teacher in Year 2 of Induction, but continuing in your school from Year 1



ECTs in their second year of induction are entitled to 10% PPA time, 5% dedicated ECT time, access to the Early Career Framework and the support of a Mentor (Meeting three times per half term if following the ECF on a full time basis). Schools must also ensure that Mentors have sufficient time to carry out their roles effectively – both to:

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- plan and hold mentor sessions with their ECT(s)

Mentoring sessions would normally be expected to be during normal teaching hours

Step 1:

Confirm teacher will be with you on a [confirmation form](#) and send to MARTINL@onecumbria.education
This form will be shared with the Appropriate Body so they are aware of confirmation.

Early Career Teacher moving schools during induction period. (responsibility of school from which the ECT has moved)



Step 1:

[Manage change on the DfE online portal:](#)

Step 2:

1. Inform One Cumbria of the changes using the [Changes During Induction form](#) and return to MARTINL@onecumbria.education



Links to documents for schools:

- [Induction, training and support for early career teachers \(new\)](#).
- [Changes to statutory induction for early career teachers \(updated\)](#).
- [How the Early Career Framework supports induction \(new\)](#).
- [Funding and eligibility for ECF based training \(new\)](#).
- [Guidance for schools/school induction tutors: ECF based training \(new\)](#).
- [Guidance for Early Career Teachers: ECF based training \(new\)](#).
- [Guidance for mentors: how to support ECF-based training \(new\)](#).



If your circumstances do not fit any of these categories, and you are unsure as to what to do, please contact Tina Beddoe ECF Lead: BEDDOET@onecumbria.education